

Reference:
(CII use only)



Hong Kong | CII



CII Award in General Insurance Examination Application Form (2010)

Section A – Personal details

Please complete all fields – Personal information must match with those printed on your ID

Have you ever had previous contact with the CII? Yes No

Please give your CII/PFS permanent identity number (PIN) if known PIN

Mr/Mrs/Miss/Ms Surname

Forenames

Date of Birth

HKID No Passport No

e-mail

Employer name

Position

Daytime tel Mobile

Fax

Home Address

Please tick one box per category

Education Level

Secondary Degree Postgraduate Other

Type of Company

Insurance Company Broker/Intermediary Lloyd's Reinsurance company broker
 Loss adjuster/Loss assessor Bank/Building Society Consultancy Legal
 Other

Area of work

Underwriting Claims/Loss adjusting Broking Sales/Marketing
 Risk management/ Surveying Administration/Processing Compliance HR/Training
 Finance Other

Job category

Administrative Technical Advisory Supervisory/Controller
 Middle management Senior management (General, Head of) Executive (CEO, Director) Business owner
 Other

Section B – Examination Details

Exam Date: 28 June 2010 (Application deadline: 17 May 2010)

(Request for change of the exam date will NOT be considered under any circumstances once the application is submitted)

Exam Language: English

The Award in General Insurance is equivalent to the CII Unit – IF1, candidate who have passed IF1 need not take the Award in General Insurance again.

Section C – Fees

Entry to the CII Award in General Insurance

Exam Fee: HK\$2,500 which covers study text, one exam entry and first-year CII membership.

The exam fee is non-refundable and non-transferable.

The exam fee of the Award in General Insurance for existing CII members is also HK\$2,500 but the fee will not cover their CII membership renewal.

Exam re-sit/re-entry

If you in any case need to re-sit/re-enter the exam, the fee for re-sitting the exam is HK\$800 on each occasion.

No study text will be delivered to re-sit exam candidate.

Section D – Process and Payment Details

Please tick where appropriate

Payment: HK2,500 (Exam fee) HK\$50 (Administrative fee – only applicable to those who wish to receive the study text by post)

Resit Payment: HK\$800 (No study text will be delivered to resit exam candidate)

Total Amount: HK\$2,550 HK\$2,500 HK\$800

Payment Method

Please tick as appropriate

Method 1 – Payment by Cheque

Please make cheque payable to The Insurance Institute of Hong Kong Ltd.

Method 2 – Payment by Deposit Slip

Please bank in the payment in CASH to the IIHK's account before submitting application.

Account Information HSBC A/C No. 002-224616-001 A/C Name: The Insurance Institute of Hong Kong Ltd

Method 3 – Payment by cash

Please apply in person at the IIHK office

Collection of Study Text

In person – The applicant will be given the study text after the payment is settled.

By post – The study text will be sent to the applicant by mail. An administrative fee of HK\$50 will be charged for mailing the study text.

Please provide the receiving address:

Name

Address

Study text will only be given after the payment is settled.

Incomplete or fax applications will not be accepted under any circumstances and they will be returned.

All application forms should be submitted to The IIHK, Room 1705, Beverly House, 93–107 Lockhart Road, Wanchai, Hong Kong

Section E – Declaration

Declaration: I work in the Insurance and Financial Services Industry and I confirm that I am eligible to apply for the designatory letters I have specified and hereby apply to become a member of The Chartered Insurance Institute (CII) at the level stated. I agree, if admitted, to abide by the Charter and Bye-Laws and Code of Ethics of the Institute and by the Constitution and Bye-laws of any local institute of which I may become a member. I also agree to commit myself to an annual programme of Continuing Professional Development (only applicable to qualified members). If at any time I cease to be a member of The CII, I undertake to return any certificate of membership.

Bankruptcy and Individual Voluntary Arrangements: Have you ever been made bankrupt or been the subject of an individual voluntary arrangement (or any such similar procedure)?
 Yes No If yes, please give details on a separate sheet of paper.

Criminal convictions: Do you have any convictions for any offence other than a monetary fixed penalty for a motoring offence which are not yet spent under the Rehabilitation of Offenders Act or have you been charged with (but not yet tried with) any offence other than a monetary fixed penalty for a motoring offence? Yes No If yes, please give details on a separate sheet of paper.

You are required to let the CII know if you are made bankrupt, become the subject of an individual voluntary arrangement (or any such similar procedure) or are convicted of any offence (other than a motoring offence with a monetary fixed penalty) in the future.

Data Protection and Privacy

The CII is registered under the Data Protection Act 1998 and will ensure that in providing products and services to you, it (and its business associates) will process your personal data fairly. By submitting this application, I consent to the CII processing my data. Full details are included in the CII Data Protection and Privacy statement which is available on the CII's website.

Examination candidates only: Where your employer pays for any of your tuition including e-learning, examination entries, course books or membership fees, the CII will upon the employer's request provide your employer with details of your membership status and/or examination record including attempts, unless you tick this box.

Privacy and Electronic Communications Regulations

We may from time to time wish to draw your attention to other CII products and services which are likely to be of interest to you. The CII will assume that you consent to us using your data in this way, unless you tick the following box

We may also share your data with third parties who will use this for similar purposes, but will never sell your personal data to third parties. The CII will assume that you consent to us using your data in this way, unless you tick the following box

Your right to cancel: I recognise that in accordance with The Consumer Protection (Distance Selling) Regulations 2000 I have a right of cancellation in respect of Services, listed in this form, which right shall (subject to the Regulations) expire seven working days from the day after the date on which my order for services is accepted by the CII. In the event I wish to cancel I will send notice to Customer Service. I accept that reimbursement for any monies paid by me which relate to the cancellation will be sent to me within 30 days of CII receiving the notice of cancellation.

You must answer the questions on this form truthfully, including the declarations you make. Any information you provide which is misleading or untrue may result in your membership being cancelled. It may also lead to disciplinary or criminal proceedings. If there are any questions or any parts of the declaration which you do not understand then you can refer to the CII website www.cii.co.uk/explanatorynotes although the CII do not accept any liability for information or clarification given.

Signature

Date

For office use only

Ref No.

Date received by hand by mail

Date entry Payment

Remarks

IIHK Address:

Room 1705, Beverly House, 93-107 Lockhart Road, Wanchai, Hong Kong
Telephone +852 2520 0098/2520 0019 Fax +852 2295 3939 Email: enquiry@iihk.org.hk

CII Address:

42-48 High Road, South Woodford, London E182JP, United Kingdom
Telephone +44 (0)20 8989 8464 Fax +44(0)20 8530 3052 Email: customer.serv@cii.co.uk

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